



Chandravati Educational Foundation (Regd.)

# SIR J. P. PUBLIC SCHOOL

(MALVANI CHURCH)



## FEES AND OTHER POLICIES INFORMATION-2026-27



### MALAD SCHOOL'S

[SIR J.P.HIGH SCHOOL ,KHARODI  
JAY PRAKASH NAGAR,MALAD WEST](#)

[SIR J.P.HIGH SCHOOL,  
AKSA ,JAY PRAKASH  
COMPOUND,MALAD  
WEST](#)

[SIR J.P. PUBLIC SCHOOL,  
MADH MARKET, MALAD  
WEST](#)

[SIR J.P. PUBLIC SCHOOL,  
MALWANI CHURCH CHIKUWADI  
ROAD, MALAD WEST](#)

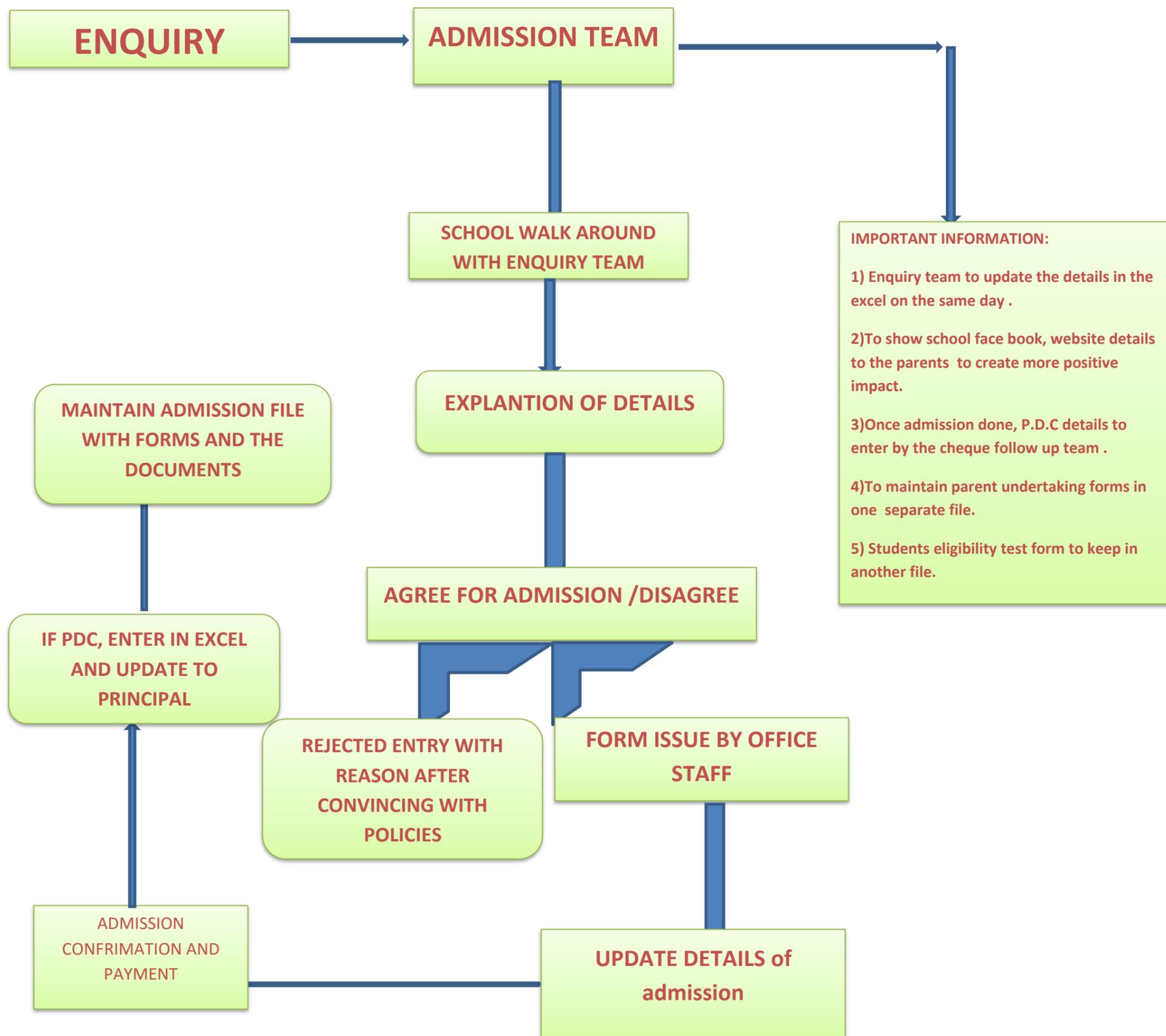
[Website-https://sirjppgroup.com](https://sirjppgroup.com)

“This document is to be used confidentially by admission counselling team and office staff.”

“Excellent Education For All.”

# FEE, CONCESSION AND OTHER DETAILS POLICY-2026-27

## SOP OF ADMISSION PROCESS:



### Check list for the admission team:

- Walk through the school with enquiry team.
- Checking the child’s age as per the app properly.
- Explanation of each and every detail to the parents.
- Refer the fee documents to explain to the parents.
- Once ready to take admission, direct them to office staff.

### Checklist for the office staff:

- Checking the form properly.
- If not filled any details by the parents, ensure to get filled instantly.
- Fill office column side in the form.
- Get the fees either online or current dated cheques or cash **(Avoid Cash)**.
- Get signature from the Principal.
- Arrange the admission form in a file-2026-27
- Enter Fees details in register and in excel.

## A) Siblings admission and other Concession policy details

1. **If 3 siblings are studying**, elder one will be privileged with 50% of full year fees from July to May, that is 10 months fee, **If 4th siblings** join, then the elder child will be free for Tuition fees of 10 months (June month instalment, November month installment and Two Term Fees to pay full.)
2. **If admission done with reference** of our school parent, then reference ward will get Rs. 500/- immediately which will be adjusted in school fee of that child whose reference got the admission.
3. **If admission receiving from any personnel's / classes or center or any play groups**, we will pay Rs. 500 per child immediately.
4. **If any shifting happens** from Internal Branch (Kharodi / Malwani Church / Aksa / Madh) branch shift clearance form to be filled and sent to respective branch.
5. If any concession in fee or uniform or books etc., then special verification to be done from respective heads.
7. If any special permission as per the situation, Principal can coordinate with Admin head to get the approval, in case of non-availability of Admin head, Principal is authorized to call Managing Director/Trustee to seek the approval and to inform the decision immediately to admission handling team.
9. There will be a fee hike of 15 % in every alternate year.

## C) Documents to collect along with admission form:(self attested one)

1. Birth certificate Xerox.
2. Aadhar card Xerox.
3. One residential proof(electricity bill or passport).
4. Child's one photo and one photo of parents(passport size).
5. Leaving Certificate of ex school.
6. Report card of last academic year.
7. Parent Undertaking.
8. UDISE NUMBER of the previous school(grade 2 onwards)

## Age Criteria for Admission-Session - 2026-27

CLASS NAME	AGE AS ON 01-04-2026	BORN BETWEEN
NURSERY(MONT 1)	3+ YEARS	01 Apr, 2022 – 31 Mar, 2023
JUNIOR(MONT 3)	4+ YEARS	01 Apr, 2021 – 31 Mar, 2022
SENIOR(Mont 3)	5+ YEARS	01 Apr, 2020 – 31 Mar, 2021
I	6+ YEARS	01 Apr, 2019 – 31 Mar, 2020
II	7+ YEARS	01 Apr, 2018 – 31 Mar, 2019
III	8+ YEARS	01 Apr, 2017 – 31 Mar, 2018
IV	9+ YEARS	01 Apr, 2016 – 31 Mar, 2017
V	10+ YEARS	01 Apr, 2015 – 31 Mar, 2016
VI	11+ YEARS	01 Apr, 2014 – 31 Mar, 2015
VII	12+ YEARS	01 Apr, 2013 – 31 Mar, 2014
VIII	13+ YEARS	01 Apr, 2012 – 31 Mar, 2013
IX	14+ YEARS	01 Apr, 2011 – 31 Mar, 2012

"Parents should adhere to the age criteria, as mentioned above. However, to accommodate the students with special need or to maintain continuity in academic progress, the school might extend relaxation on certain cases in the age criteria."

**PRE-PRIMARY – MALWANI CHURCH**

**Monthly Fee-Rs .900**

**A)Option 1 payment mode**

<b>Full year fee</b>	<b>With One month discount</b>	<b><u>Date of discount privilege</u></b>
<b>17700</b>	<b>17700 – 900 = 16800</b>	<b><u>On or before 30th June,2026</u></b>

**For New admission:**

- Form Money-Rs 250/-
- On admission day-Full Year fee with one month discount  
Admission counsellor has to inform this during the explanation part and inform them Books and uniform charges will be additional which will be informed before the reopening of school with dates of distribution and amount details.

**GRADE I TO GRADE IV – MALWANI CHURCH**

**Monthly Fee-Rs.1000/-**

**A) Option 1 payment mode**

<b>Full year fee</b>	<b>With One month discount</b>	<b><u>Date of discount privilege</u></b>
<b>19100</b>	<b>19100 – 1000 = 18100</b>	<b><u>On or before 30th June,2026</u></b>

**For New admission:**

- Form Money-Rs 250/-
- On admission day-Full Year fee with one month discount  
Admission counsellor has to inform this during the explanation part and inform them Books and uniform charges will be additional which will be informed before the reopening of school with dates of distribution and amount details.

**GRADE V, VI, VII & VIII – MALWANI CHURCH**

**Monthly Fee-Rs .1000/-**

**A)Option 1 payment mode**

<b>Full year fee</b>	<b>With One month discount</b>	<b><u>Date of discount privilege</u></b>
<b>19100</b>	<b>19100-1000 =18100</b>	<b><u>On or before 30th June,2026</u></b>

**For New admission:**

- Form Money-Rs 250/-
- On admission day-Full Year fee with one month discount  
Admission counsellor has to inform this during the explanation part and inform them Books and uniform charges will be additional which will be informed before the reopening of school with dates of distribution and amount details.

**GRADE IX & GRADE X – MALWANI CHURCH**

**Monthly Fee-Rs .1100/-**

**A)Option 1 payment mode**

<b>Full year fee</b>	<b>With One month discount</b>	<b><u>Date of discount privilege</u></b>
<b>20500</b>	<b>20500-1100 =19400</b>	<b><u>On or before 30th June,2026</u></b>

For New admission:

- Form Money-Rs 250/-
- On admission day-Full Year fee with one month discount  
Admission counsellor has to inform this during the explanation part and inform them Books and uniform charges will be additional which will be informed before the reopening of school with dates of distribution and amount details.

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**Fee includes:**

- **Monthly fee**
- **Two term fee**
- **Activities fees like Karate, Music, etc**
- **Computer ,ICT, Sports etc**
- **Examination Fee.**

**Fee Excludes:**

- **Annual Day**
  - **Picnic**
  - **Books**
  - **Uniform**
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